

**Unity of Fairfax Board of Trustees Minutes  
March 24, 2026**

<b>Board Members Present</b>	<b>Others Present</b>	<b>Board Members Absent</b>
Russell Heiland, Senior Minister	Bowman Kell	
Sherrie Quander, First Chair		
Joe Liu, Second Chair		
		Kalahn Taylor-Clark, Treasurer
Sue Carrillo, Secretary		
Tammy Nguyen, Keeper of the Flame		
Midd Hunt, Member at Large 1		
Dave Richardson, Member at Large 2		
Tina Ralicki, Member at Large 3		
Tim Tomastik, Member at Large 4		

**Quorum present? Yes.** Meeting was called to order at 6:40 pm EST

**Executive Session:** An Executive Session was called to order at 6:42 pm EST and ended at 6:49 pm EST.

**Team/Committee Reports:**

- **Financial Report:** <https://www.unityoffairfax.org/board-financial-statements>
- **Minister’s Report:** Attached as Appendix 1
- **Solar Update,** revised brochure
  - At the stage of committing the initial dollars to begin the project, \$1,000.00
  - Contract was signed with the contractors, Monday 3/23/26
  - Tim will set up a meeting with Rick Hartley, Chasity and the contractor (Nexus) to get started
  - Next up is to begin filling out the grant paperwork - Jeff Johnson running point

**Old Business/Status Updates:**

- Capital Expenditures prioritization
  - Solar and ADA doors are first priority
- Fundraising Ideas - Tim, Tina, Chasity
  - Chasity to reach out to last year’s auction team
  - Will discuss further at next meeting
  - Solicit ideas from more congregants

**Vision:** We envision a world of peace, abundance and respect for all creation. **Mission:** Aligned with the indwelling Christ, we co-create a world that works for everyone. **Core Values:** Spirit-centered, Integrity, Oneness, Love, Engagement

- AI Summarize tool discernment recommendation
  - Agreed to use a tool. Let's just ensure everyone knows its recording
  - We will use the Zoom feature. Russ will turn it on.

**MOTION:**

Tim moved to revise Rev Russell contract language in Section 4, C, 1 with the bold three letters below.

- Sherrie seconded, unanimously passed

Current Language under Benefits:

- CHURCH agrees to match up to three (3) percent of the minister's salary contributions to a pension fund (retirement plan). The above is contingent upon enrollment in a 403(b) pension plan.

Revised Contract Language under Benefits:

- CHURCH agrees to match up to three (3) percent of the minister's salary **as a contribution** to a pension fund (retirement plan). The above is contingent upon enrollment in a 403(b) pension plan.

**MOTION:**

Sherrie moved to accept February's meeting minutes, as presented.

- Dave seconded, unanimously passed

**MOTION:**

Dave moved to authorize the annual withdrawal of up to 10% of the Unity of Fairfax Investment Funds assets during 2026 if needed; as identified by the Sr. Minister, Treasurer and Bookkeeper.

- Sue seconded, unanimously passed

**MOTION:**

Russ moves that Unity of Fairfax make a 1-time tithe of \$250.00 to Rev. Dinorah Arias for her contributions to Unity of Fairfax with Comunidad Hispana

- Sherrie seconded, unanimously passed

**Adjournment:** The meeting adjourned at 8:33 pm EST.

**Appendix 1**

Progress Log on Minister's Goals - I update this document on a regular basis. This log covers events and activities October 1, 2025 - September 30, 2026 (my annual review period).

**Discussion Items**

Capital Campaign. This topic may be discussed with the financial report.

**Information Items**

Gail Hughes, Bowman Kell, and I are continuing our work to create a Leadership program at Unity of Fairfax.

Dave Richardson and I met on March 19th to begin brainstorming a strategic plan for the next 2-3 years. We will keep you apprised of our work and invite your input and insight.

Holy Week services are set for Maundy Thursday, Good Friday, Holy Saturday, and Easter. This includes an Easter egg hunt after the 11:00 am service.

I will be visiting family in Indiana April 9th - 13th. Rev. Sandy will be guest speaker on April 12th.

We will have a special Earth Day service on Sunday, April 19th.

On Sunday, April 26th, we will begin a 5-week talk and class series based on material entitled "Freedom to Thrive" that was created by Rev. Sherrie, Rev. Sandy, and me. The class will have morning and evening sections (same material, different time) on Thursdays beginning April 30th. The three of us will be leading the classes, and I've invited Rev. Sherrie and Rev. Sherrie to be guest speakers during the series.

I will be away for my god-daughter's wedding May 1st - 3rd. Rev. Sherrie will be guest speaker on May 3rd.



I will be attending UWH Board meetings at Unity Village May 4th - 7th.

**Action Items**

I move that Unity of Fairfax make a 1-time tithe of \$250.00 to Rev. Dinorah Arias.

Rationale: Rev. Dinorah volunteered to lead Comunidad Hispana for all of 2026 and has added a weekly Spanish language prayer group. I would like us to share a token of appreciation for her commitment to Unity of Fairfax and its mission.