

**FINAL**

**Unity of Fairfax Board of Trustees  
December 9, 2025**

<b>Board Members Present</b>	<b>Others Present</b>	<b>Board Members Absent</b>
Russell Heiland, Senior Minister	Joe Liu	Kalahn Taylor-Clark, Keeper of the Flame
Sherrie Quander, First Chair	Tammy Nguyen	
Millicent Eubanks, Second Chair	Tina Ralicki	
Bowman Kell, Treasurer		
Sue Carrillo, Secretary		
Midd Hunt, Member at Large		

**Quorum present? Yes**

Meeting was called to order at 6:35 pm EST

**Executive Session**

An Executive Session was called to order at 6:38 pm EST and ended at 6:43 pm EST.

**Team/Committee Reports:**

**Financial Report:** [2025 Financial Report December](#)

**Minister's Report:** Attached as Appendix 1

**Old business:**

- Board Roles for 2026 were discerned and agreed upon

<b>Officer, Role or Liaison</b>	<b>Member</b>
First Chair	Sherrie Quander
Second Chair	Joe Liu
Treasurer Treasurer Shadows:	Kalahn Taylor-Clark Joe Liu, Tina Ralicki
Secretary Secretary Shadow:	Sue Carrillo Tammy Nguyen
Keeper of the Flame	Millicent Eubanks
Newsletter Lead	Tim Tomastik
Mildred Park Society	Tim Tomastik
Unity of Fairfax Investment Fund	Kalahn Taylor-Clark
Finance Committee	Kalahn Taylor-Clark <u>Congregants:</u> Julie Fisher, Ed Merritt, Rob Chavez Bowman Kell, Dave Richardson, Joe Liu
Benevolence Team	Midd Hunt

Officer, Role or Liaison	Member
Nominating Ministry Team	Midd Hunt <u>Congregants:</u> Judy Rodgers, Carole Neel (alt)
Minister Review	Sherrie Quander, Joe Liu
Bylaws Review Committee	Tim Tomastik, Rev Russell
Fundraising & Development Committee	Tim Tomastik
Policy Manual	As needed
Emeritus	As needed, Bowman Kell

- December Board newsletter
  - Millicent is working on it
  - Jan 25 is the Board installation for the 2026 Board during Sunday service
- January Board Retreat draft agenda
  - Reviewed weekend agenda and overview of what we would be doing as a team
  - Photo of the new board will be taken at the Board retreat on Jan 23

**New business:**

- Budget
  - Reviewed the draft budget
  - Discussion around more opportunities for income and fundraising
- EarthCare Faith Alliance for Climate Solutions (FACS) donation request
  - Match the donation of the EarthCare group from the Secular Fund.
  - Money in the Secular Fund can be used since the Sacred Grounds Fund has been depleted.

**MOTION**

- Move to approve November minutes, as written.
  - Bowman moved to accept, Sherrie seconded. Unanimously accepted.

**MOTION**

- Move to approve 2025 Annual Meeting Minutes.
  - Sherrie moved to accept, Millicent seconded. Unanimously accepted.

**MOTION**

- Move to approve the matching donation to FACS from the Secular Fund for \$500, matching EarthCare's \$500 donation for \$1,000 total.
  - Bowman moved to approve, Russ seconded. Unanimously accepted.

**MOTION electronic vote via email on 12/21/25**

- **Background:** Regarding Tithes, the Unity of Fairfax Policy Manual (page 55) currently states: *The tithe is paid on the gross income of the ministry, less expenses related to UWM conferences and travel by the minister for UWM purposes. The Board of Trustees may review and identify*

*other  
potential exceptions.*

- Having reviewed the year-to-date November financials, the Treasurer, Board Chair and Senior Minister recommend that all ‘accrued unpaid tithes’ be calculated based on 10% of gross Love Offerings as an exception for 2025; and that the Board revisit and update the policy manual language in 2026.
  - Bowman moved to approve, Midd seconded. Unanimously accepted.

## **Adjournment**

The meeting adjourned at 8:35 pm EST.

## **APPENDIX 1: Minister’s Report**

Progress Log on Minister Goals - I update this document on a regular basis. This log covers events and activities October 1, 2025 - September 30, 2026.

## **Discussion Items**

I welcome discussion on my Ministerial Vision for 2026: ***The Energy of Community - Unity at 70!*** The focus is our 70th Anniversary on September 17th, 2026. Elements of the Vision are embedded in the Progress Log on Ministerial Goals above.

## **Information Items**

I have been appointed to the Unity World Headquarters Board of Trustees. My 3-year term begins officially in February 2026.

Unity of Fairfax signed a 3-month contract to host a returning Farmers’ Market effective Saturday, November 29th. If the trial period proves beneficial for Unity, the contract will be extended.

Burning Bowl Service will be on December 28. There will not be a night service on December 31.

Unity of Fairfax will have the “White Stone” service as our focus of Sunday service on January 4, 2026.

I will be facilitating a 10-week series in the Metaphysical Group from January 4 - March 8 based on the mediation practices book *We Were Made for These Times* by Kaira Jewel Lingo.

Rev. Vernelle Nelson will lead a year-round study of Unity and *A Course in Miracles* starting the first full week of January 2026.

Rev. Dinorah Arias has agreed to lead Comunidad Hispana for all of 2026. She is based in New Jersey and will begin with a series of 8 classes based on the book *Discover the Power Within You* by Eric Butterworth starting on January 8, 2026.

We will have a 6-week series of Sunday talks and small groups based on the book *Birth of a Greater Reality* by Robert Brumet from January 11 - February 15. Joining in the series will be Crystal Coast Unity in Atlantic Beach, NC and Unity of Springfield, VA. We will have 4 small groups for this series.

I will be on vacation January 12 - January 20, 2026.

### **Action Items**

I move that the Board approve my updated manse allowance during the Executive Session.