

**Unity of Fairfax Board of Trustees
March 25, 2025**

Board Members Present	Others Present	Board Members Absent
Russell Heiland, Senior Minister		
Sherrie Quander, First Chair		
Millicent Eubanks, Second Chair		
Bowman Kell, Treasurer		
		Sue Carrillo, Secretary
Kalahn Taylor-Clark, Keeper of the Flame		
Midd Hunt, Member at Large		

Quorum present? No

Meeting was called to order at 6:35 pm EST

Executive Session

An Executive Session was called to order at 6:46 pm EST and ended at 6:52 pm EST.

Team/Committee Reports:

Financial Report: [2025 Financial Report February through April](#)

Minister's Report: Attached as Appendix 1

Old business:

- Mildred Park Task Force Policy Manual changes
 - Cleaned up the Investment policy to bring us into compliance
 - Finance committee will review investments quarterly
 - Unity of Fairfax Investment Fund is the new name of Mildred Park Endowment Fund
- Investment Fund next steps
 - Dave Richardson (from Finance Committee) and Bowman Kell (Treasurer) will meet with Millicent to help guide and prep the conversation with Vanguard to align the investment mix (currently at 80% stock and want it to be more balanced)
 - Finance committee suggested talking to United Bank to ensure higher interest could be gained on our various accounts
- Discussion items list from Board Retreat: Several items discussed, redistributed and assigned dates

New business:

- **Board Self-Assessment:** Everyone is in favor of using the Midd Month meeting to check in. Using the anonymous polling feature.
- **Reflex Improv:** Millicent and Bowman are regifting their auction winning gift from Reflex Improv for use by the Board and Staff. Timing to be discussed once Rev. Russell is back from sabbatical.

MOTIONS:

- Approve February minutes
 - Kalahn moved, Millicent second, Unanimously approved

MOTIONS:

- Move to remove the one sentence about the January 14th vote from the January 28th minutes, amend and then send the minutes from January 14 to Steve Marcom for the website
 - Bowman moved, Kalahn second, Unanimously approved

MOTIONS:

- Accept changes to entire updated financial management policies in the Policy Manual
 - Kalahn moved, Russ second, Unanimously accepted

Adjournment

The meeting adjourned at 8:05 pm EST.

Appendix 1

[Progress Log on Minister Goals](#) - I update this spreadsheet on a regular basis.

Discussion Items: None

Information Items

I will be in Indiana from March 27th to March 31st. Rev. Richard Mekdeci will be our guest speaker/musician. I will have my laptop with me while I am away.

The Safety and Security Team is hosting Red Cross approved CPR/AED/First Aid training for staff and volunteers on April 5 through the organization Respond and Rescue. Fifteen people are signed up as of now.

I will be officiating the Celebration of Life Service for a dear friend in Wilmington, NC (we joined Unity of Wilmington together in 1989) on Saturday, April 12. I will be away from April 9th to April 12th and will be in church on Sunday, April 13th. I will have my laptop with me while I am away.

The YFM program is growing! Several families from the Fairfax Secular Homeschool Collective have started attending.

We have 2 graduating HS Seniors - Derek Fisher and Bailey Pavitt-Graf. Our practice has been to install them as formal members of the church. I'll present their names for approval next month. Derek and YOU sponsor Matthew Holtry will be attending YOU Rally April 25-27, 2025.

Action Items

No actions requested.