

**Unity of Fairfax Board of Trustees  
November 11, 2025**

Board Members Present	Others Present	Board Members Absent
Russell Heiland, Senior Minister	Tammy Nguyen	
Sherrie Quander, First Chair	Joe Liu	
Millicent Eubanks, Second Chair	Tina Ralicki	
Bowman Kell, Treasurer		
Sue Carrillo, Secretary		
Kalahn Taylor-Clark, Keeper of the Flame		
Midd Hunt, Member at Large		

**Quorum present? Yes**

Meeting was called to order at 6:35 pm EST

**Executive Session**

An Executive Session was called to order at 8:07 pm EST and ended at 8:47 pm EST.

**Team/Committee Reports:**

- **Financial Report:** [2025 Financial Report October](#)
- **Minister's Report:** Attached as Appendix 1
- **Team's Reports:** 2026 Board Roles, Identified these two officer roles, others to be discerned in December's meeting
  - First Chair - Sherrie
  - Secretary - Sue

**Old business:**

- **Preliminary Budget discussion** - 1 hour meeting set up for November 25, 7-8pm
- **2026 Board Retreat: Jan 23-25** - confirmed date with everyone, will be held at the church
- **Board calls to congregants** - confirmed for everyone that they've been great connection calls to increase energy

**New business:**

- December Board newsletter brainstorm, Millicent will take on the newsletter for December

**MOTIONS:**

- ❖ Move to approve October Minutes
  - Bowman moved to accept as written; Kalahn seconded; unanimously passed

### **Adjournment**

The meeting adjourned at 9:00 pm EST.

### **Appendix 1:**

**Progress Log on Minister Goals** - I update this document on a regular basis. This log covers events and activities October 1, 2025 - September 30, 2026.

### **Discussion Items**

Ministerial Vision 2026: I am working on a Vision for 2026. My working title is: ***The Energy of Community - Unity at 70!*** The focus is our 70th Anniversary on September 17th, 2026. Coupled with this, I am in discernment of how to “energize” our Core Values in our Platinum Anniversary year. I will provide this to the Board prior to our December meeting.

### **Information Items**

In light of the merger of Unity Worldwide Ministries (UWM) and Unity World Headquarters (UWH), I was interviewed for a position on the expanded UWH Board. I will be informed of whether or not I was selected on Thursday, November 13th.

In light of food insecurity in our area, the Social Justice Team (SJT) will coordinate an ongoing food drive starting on Sunday, November 16th. Food collected will be taken on a weekly basis to local food banks by SJT members.

Unity of Fairfax will host the Northern Virginia Transgender Day of Remembrance Service on Thursday, November 20th.

Diana Lewis offered to be our point person for a Christmas gifts service project; however, she is having difficulty in identifying a community partner. She hopes to have one identified in the next week or so.

I will be leading a 3-part series in the Metaphysical Group called “Christmas in New Thought” on November 30, December 14, and December 21.

The Sacred Service Council will meet in the Metaphysical Group time slot on December 7.

Blue Christmas Service will be on Thursday, December 4.

Burning Bowl Service will be on December 28. There will not be a night service on December 31.

I will submit my requested 2026 manse allowance at the December meeting. Manse is a constituent part of total ministerial compensation designated for the maintenance of a home and is not taxed. (A special perk for clergy.)

I will be facilitating a 10-week series in the Metaphysical Group from January 4 - March 8 based on the mediation practices book *We Were Made for These Times* by Kaira Jewel Lingo.

We will have a 6-week series of Sunday talks and small groups based on the book *Birthing a Greater Reality* by Robert Brumet from January 11 - February 15. Joining in the series will be Crystal Coast Unity in Atlantic Beach, NC and Unity of Springfield, VA.

I will be on vacation January 12 - January 20, 2026.

## **Action Items**

One action item to be discussed in the Executive Session.