

**Unity of Fairfax Board of Trustees  
June 24, 2025**

Board Members Present	Others Present	Board Members Absent
Russell Heiland, Senior Minister		
Sherrie Quander, First Chair		
Millicent Eubanks, Second Chair		
Bowman Kell, Treasurer		
Sue Carrillo, Secretary		
		Kalahn Taylor-Clark
Midd Hunt, Member at Large		

**Quorum present? No**

Meeting was called to order at 6:33 pm EST

**Executive Session**

An Executive Session was called to order at 6:38 pm EST and ended at 7:04 pm EST.

**Team/Committee Reports:**

**Financial Report:** [2025 Financial Report May through July](#)

**Minister's Report:** Attached as Appendix 1

**Old business (AMENDED):**

- Discussed the Solar Panel Roof Project, not moving forward at this time
  - All Board members in agreement
  - Bowman will follow up with the Solar Committee members

**New business:**

- Bylaws Review & Community Engagement Project
  - Merge Bylaws review and Engagement project from Board Parking Lot list. Millicent, Sue and Bowman will work on merged project after July 9 in order for Bylaw change recommendations can be discussed in time for November Annual Membership meeting
- UUC Fairfax Annual Meeting Newsletter
  - Consider using this as a template for our own year end communication to the community. We'll revisit as we plan for our November Annual Membership meeting

**MOTION:**

- **As outlined in our Unity of Fairfax Policy Manual, the Board authorizes the transfer 10% of the assets from the Unity of Fairfax Investment Fund to the Ministry Fund**
  - Bowman moved; Millicent seconded; Unanimously passed

**MOTION:**

- **For Unity of Fairfax to contribute \$750.00 from the Secular Fund to Britepaths in support of their Back-to-School program**
  - Russ moved; Bowman seconded; Unanimously passed

**Adjournment**

The meeting adjourned at 8:35 pm EST.

**Upcoming Dates:**

Board of Trustees Midd-Month Session on July 8, 2025 at 6:30 pm EST

Board of Trustees Monthly Meeting on July 22, 2025 at 7:00 pm EST

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**Appendix 1**

**Progress Log on Minister Goals** - I update this spreadsheet on a regular basis.

**Discussion Items**

When I return in September, I would like for us to craft an engaging 3-year strategic plan. What's our compelling "why" as a community?

Let's discuss the following fundraising ideas:

1. The church will be mailing a fundraiser letter to the distribution list by the end of June.
2. Summer Concerts "Friday Cafe" - Amy is planning to host 3 concerts as fundraisers.
3. GAP Trail ride - August. I will not be participating, and do not anticipate this ride being a fundraiser this year.
4. Tips for Hips - October-ish (a tithe is 10%, but a good tip is 20%!). Can figure this out once I have a date.
5. Auction - November 2, 2025. Matthew Holtry has joined the team.
6. Giving Tuesday - December 2, 2025
7. Ongoing: Qualified Charitable Distribution, Mildred Park Society
8. Art Show & Sales - multiple sources, possibly combine with Auction and/or Summer concerts

## **Information Items**

Chasity is getting updated quotes on the fire panel/fire alarm system. As of this writing (6/21/25), I don't have more to share about this.

The Unity convention went well (though I physically felt lousy for most of it). There is general consensus for the acquisition of UWM by UWH; however, crucial details remain unsettled.

I'll take two months of my three month sabbatical starting on Saturday, June 28th and return to the office on Tuesday, September 2nd. I will be giving staff explicit instructions this week and am especially grateful for Sherrie and Bowman's support in this time. All Sunday speakers are booked.

Tony Rogers will be moving to Greenbelt, MD in mid-July. The plan is to use temporary help and current staff to navigate Tony's tasks then hire a replacement in September.

Unity of Fairfax is joining Unity of Gaithersburg and Unity of Washington, DC for a joint Capon Springs retreat September 12-14, 2025. All registrations will be run through Unity of Washington, DC. The facilitator will be Tim Kime, a member of Unity of Washington, DC and he will be guest speaker at Unity of Fairfax on July 13th and August 17th.

The latest on my hip replacement surgery is that it will be in October. I'm still awaiting confirmation of the date from Kaiser.

## **Action Items - 1**

I move that Unity of Fairfax contribute \$750.00 from the Secular Fund to Britepaths in support of their Back-to-School program.

Rationale: Along with the financial contribution, Britepaths requests volunteers to help package items for the children on July 25th and 26th. Unity would encourage volunteers to support this effort.