

**Unity of Fairfax Board of Trustees
May 27, 2025**

Board Members Present	Others Present	Board Members Absent
Russell Heiland, Senior Minister		
Sherrie Quander, First Chair		
Millicent Eubanks, Second Chair		
Bowman Kell, Treasurer		
Sue Carrillo, Secretary		
Kalahn Taylor-Clark, Keeper of the Flame		
Midd Hunt, Member at Large		

Quorum present? Yes

Meeting was called to order at 6:32 pm EST

Executive Session

No Executive Session was held during this board meeting.

Team/Committee Reports:

Financial Report: [2025 Financial Report May through July](#)

Minister's Report: Attached as Appendix 1

Old business:

Capital Expenditure Prioritization

- Reviewed Capital Improvement items. Specifically the fire alarm annunciator which has become more urgent. Board asked Russ to have Staff explore the bids to better understand the wide ranges between lowest and highest bids
- Discussion around including the community and congregation on how we fundraise for Capital Expenditures.
- Board members will complete their prioritization and discussion will continue at the June Midd-month meeting
- Solar proposal followup discussion
 - Sue made the suggestion, Bowman agreed we all reread the original Solar proposal and subsequent emails to clarify our understanding of details.
- At the May Community Dialogue, we committed to the congregation to hold informational meetings for question and answer dialogue with the community.

New business:

- Auction 2025
 - Potentially Matthew Holtry as a new organizer for the auction, Russ will approach

MOTION:

- Unity of Fairfax make a \$100.00 tithe to support UWM Eastern Region Regi Danyelle Pham to attend the IYOU Conference at Unity Village this summer
 - Russ moved; Kalahn seconded; Unanimously passed

MOTION:

- Unity of Fairfax accept as new members: **Sharon Lee, Matthew Holtry, Jenee Petersen, Julie Johns, Amy Conley.**
 - Russ moved; Kalahn seconded; Unanimously passed

Adjournment

The meeting adjourned at 8:30 pm EST.

Appendix 1

05272025 Minister's Report

Progress Log on Minister Goals - I update this spreadsheet on a regular basis.

Discussion Items

Let's discuss the following fundraising ideas:

1. Deliberate and consistent prayer for increased abundance consciousness
2. Summer Concerts "Friday Cafe" - June, July, August
3. GAP Trail ride - August
4. Tips for Hips - September-ish (a tithe is 10%, but a good tip is 20%!)
5. Auction - November 2, 2025
6. Giving Tuesday - December 2, 2025
7. Ongoing: Qualified Charitable Distribution, Mildred Park Society
8. Art Show & Sales - multiple sources, possibly combine with Auction

Information Items

Cheryl Colvin was hired as our new bookkeeper effective May 16, 2025. She has been working closely with Bowman Kell for onboarding. Notice of her hiring to be included in the May 28th Weekly Highlights and she will be introduced on a Sunday in June.

Unity of Fairfax will
be participating in Reston Pride on Sunday, June 1, 2025 at Lake Anne in Reston.

I will be officiating my mother's Celebration of Life and serving as guest speaker at Unity of Anderson, IN on Sunday, June 8. I will be away from Unity of Fairfax June 3-10, 2025. Rev. Sandy will be our guest speaker on June 8. Acknowledgment of Derek Fisher's graduation from high school will be that same day. Mention will also be made of Bailey Pavitt-Graf who prefers not to be spotlighted for his graduation.

I will be attending the UWM Annual Convention in Kansas City June 15-21. Rev. Sherrie will be our guest speaker on June 15.

My last Sunday before sabbatical will be June 22nd, and I'm in discernment about sabbatical overall. I will be having hip replacement surgery in the fall, most likely September, which throws a wrench into my plans as I was planning to take July and August for sabbatical; however, I have medical leave I could use, but am mindful that in my role, I'm a driver of income.

Unity of Fairfax is joining Unity of Gaithersburg and Unity of Washington, DC for a joint Capon Springs retreat September 12-14, 2025. All registrations will be run through Unity of Washington, DC.

Action Items - 2

- 1) I move that Unity of Fairfax make a \$100.00 tithe to support Eastern Region Regi Danyelle Pham to attend the IYOU Conference at Unity Village this summer.

Rationale: IYOU is a powerful experience for teens in Unity. Danyelle has performed great service to the teens of the Eastern Region, and I believe this investment represents our commitment to supporting youth. If approved, this amount will be deducted from our regular tithes to UWM.

- 2) I move that Unity of Fairfax accept as new members the following: **Sharon Lee, Matthew Holtry, Jenee Petersen, Julie Johns, Amy Conley.**

Rationale: Each has successfully completed the requirements of the New Member Program at Unity of Fairfax. New member installation will be on June 1, 2025