



LEADERSHIP RETREAT/WORKSHOP

Saturday, September 21, 9:30am-4:30pm

AGENDA

9:30am Pray In

Welcome and Overview of the Day

- Goals for the Day:
 - Get energized, excited
 - Get skills
 - Validation that you should be here
 - Empowerment
- SS Ministry Roll Call – Who's in the room?

The Spiritual Calling of Leadership – Visualization Exercise

What is Leadership, and How do I lead?

1. Theory of Leadership
2. Being and Doing
3. Your Vision
4. Power Communications

12pm Lunch

Sit with someone you don't know as well (or don't collaborate with) and get to know each other!

1pm Post-Lunch Energizer

Tools for Unity of Fairfax Leaders

1. Recruiting Volunteers
2. Tools
3. Planning the Year
4. Collaboration and Decision Making

4pm Closing

4:20pm Pray Out

JOURNALING: My Leadership Strengths

WORKSHEET 1

[illegible]

FIVE PRACTICES OF EXEMPLARY LEADERS

Model the Way

- Find your voice by clarifying your personal values.
- Set the example by behaving in ways consistent with shared values.

Inspire a Shared Vision

- Envision the future by imagining exciting and ennobling possibilities.
- Enlist others in a common vision by appealing to shared aspirations, hopes, values and dreams.

Challenge the Process

- Search out opportunities to change, grow, innovate and improve.
- Experiment and take risks—constantly generate small wins and learn from mistakes.

Enable Others to Act

- Foster collaboration by promoting collaborative goals and building trust.
- Strengthen others by sharing power and discretion.

Encourage the Heart

- Recognize contributions by showing appreciation for individual excellence.
- Celebrate team accomplishments and create a spirit of community.

Source: Kouzes and Posner (2002) *The Leadership Challenge*, San Francisco: John Wiley & Sons.

Provided by: Center for Leadership and Community Engagement, George Mason University, <http://clce.gmu.edu>

INTENTIONS FOR THIS YEAR

What is possible for your ministry? What would you and your team like to accomplish this year? What is realistic and won't over-stress your ministry? What is Spirit leading you to focus on?

1.

2.

3.

4.

5.

THE TEAM

Think about your current team. Is it supporting the work you envision and the work Spirit is leading you toward? Will the present team support the intentions you listed above?

As a leader, and considering your intentions, whom else do you need on your team? *(Consider adding positions/officers, additional volunteers – name a number!, or other people resources)*

MY TERM

Consider how long you have been in your current position and how much longer you would like to be in that position. Below, please choose the length of service that makes most sense for you right now. Create a space for Spirit to guide you. Know that whatever you check today is negotiable, but this will help you to set a clear intention for yourself and your team.

Does this bring up the following question: Who's going to do this when I'm done with my term? DO trust that the Universe will provide. WATCH for scarcity thinking and lack consciousness. KNOW that you may leave when you feel your work is done whether or not there is someone ready to take the reigns.

- ☐ **1 Year** (term ending September 1, 2014)
- ☐ **2 Years** (term ending September 1, 2015)
- ☐ **3 Years** (term ending September 1, 2016)

If you've chosen 1 Year as your term, take a moment to think about the members of your current team and if there is someone who may be interested in learning the leadership role. Is there someone for you to train as your successor? This isn't a requirement, but may enrich your leadership activities.

So, you want to recruit some volunteers. Use this sheet to figure out exactly whom you need!

ELEVATOR SPEECH: In 30 seconds or less, describe your ministry.

What's the commitment?

☐ Hours a week _____ or month _____

☐ Length of service: _____ days/ weeks/ months (circle one)

When do you meet?

Day: _____ @ _____ am/pm (time)

Frequency: Meeting _____ times per _____

TESIMONY: Why I LOVE this Ministry!

Annual Calendar

WORKSHEET 4

Use this worksheet to get your dates on the church calendar.

BIG EVENTS

What's your big stuff that involves the whole church and/or extra volunteers? Some examples: Block Party, Spring Beautification, Adult Ed Classes, Variety Show. Think about your events and list below with date and time, description, and the space you'd request.

Date/Time

Event Description

Space

MEETINGS

List your monthly/quarterly (or however often you meet) meetings. List dates, times, and space where you like to meet.

Date

Day of the Week

Time

Space